

Scheme of Examination B.Com (Hons)

(Applicable to students seeking Admission to semester I)

1.
 - (a) The evaluation for the courses, shall comprise Intra-Semester Assessment (ISA) and the Semester End Examination (SEE).
 - (b) The ISA tests shall carry 20% of maximum marks allotted for the Course, and SEE shall carry 80% marks. There shall not be an ISA for the Practical component of the course.
 - (c) A course of 4 Credits for total of 100marks, having only Theory, shall have ISA for 20 marks and SEE for 80 marks.
 - (d) A course of 4 Credits for total of 100marks, having Theory and Practical components shall have ISA's only for Theory component for total of 15 marks, and SEE Theory component of 60 marks and Practical component for 25 marks.
 - (e) Courses of any other number of Credits shall have proportionate marking system.

2.
 - (a) The ISA for the theory component of a Course shall be conducted twice in a given Semester, once through a written test, and the other by using alternate modes of evaluation including assignment / presentation / orals / such other. There shall not be any averaging of ISA marks.
 - (b) Generally, the ISA for a given Course shall be conducted by the teacher/s teaching that Course.
 - (c) The schedule for the ISAs shall be notified to all at the beginning of the Semester.
 - (d) The marks of ISA shall be communicated to the students within two weeks.
 - (e) ISA I shall preferably be completed by the end of July for odd Semesters and end of January for even Semesters. Students who fail to appear for the test due to a genuine reason shall be given another opportunity by the end of August / February respectively, on a date pre-determined by the College. ISA II will be completed as decided by the teacher but before the end of the Semester.
 - (f) Every College shall appoint a three member Committee to monitor the ISA in the College. There would be no remission in workload or remuneration for carrying out this work.
 - (g) A student who does not appear for two ISAs of a Course shall not be eligible to answer SEE of that Course.

3.
 - (a) The SEE shall be conducted at the conclusion of a given Semester, and shall cover the entire syllabus prescribed for the respective Course.
 - (b) A candidate shall be considered to have successfully fulfilled the requirements of a Semester to be eligible to appear for the SEE provided he/she has appeared for two ISAs of the Course, and fulfills the minimum alternate requirements as per the relevant rules of the University. A candidate failing to fulfill these conditions have to repeat the Semester.

5. (a) (i) The project shall be compulsory for all students in lieu of a DSE. Disciplines Specific
Project (DSP) shall be assigned during the V Semester and assessed and credits assigned in the VI semester. The project shall be group project with a maximum of 5 students per group. A teacher shall not be ordinarily assigned more than 2 projects. The project workload will be 2 hours per week for a group of 5 students and for a group of 3 or less students the workload will be 1 hour per week.
- (ii) Project work and the Report shall be based on field work / library work / laboratory work / on-the-job training or similar work assigned by the teacher.
- (b) The assessment of the Project Course shall be done equally by Internal Examiner (Project Supervisor for 50 marks) and External Examiner (for 50 marks) as per the guidelines defined in the Project Manual.
6. (a) (i) Revaluation of answer books of the candidates at Semesters V and VI shall be permitted as per the existing provisions of OA-5.15 for revaluation/verification.
- (ii) However, revaluation at Semesters I to IV examinations shall not be permitted. Personal verification of marks shall be granted to the candidate in the presence of Principal / Vice Principal and the concerned Examiner, provided he/she has applied for the same along with payment of prescribed fees, within one week of the declaration of result.
- (b) The following shall be the procedure for the verification of marks:
- (i) On a notified day and time, which should be not later than 10 days after the receipt of application from the candidate, the candidate shall be shown the answer book in the chamber of the Principal / Vice- Principal in the presence of the Examiner concerned.
- (ii) If the candidate is not satisfied with the result on personal verification of answer book, he/she may apply to the College Grievance Committee within a week.
- (iii) The College Grievance Committee shall take appropriate action as per the relevant Ordinance and inform the candidate of the decision taken accordingly.
7. A supplementary examination shall be conducted, preferably after 15 days from the declaration of results of Semester II and IV examinations. Students who have a backlog of any or all the papers (theory / practical) of Semesters I,II, III and IV are eligible to appear for this examination.
- 8.(a) (i) Improvement of performance / total score shall be permitted to a candidate who has passed the B. Com. degree examination, in which case he/she shall be required to appear again only in the SEE component of the papers of Semester V and / or Semester VI examinations, excluding the Project Course. For this purpose, the marks scored at the first appearance in the Project Course, as also in ISA component of the other papers, shall be carried forward for tabulation of the result under "improvement of performance".
- (ii) A candidate shall not be permitted to reappear for improvement of performance at Semesters - I, II, III and IV.

- (iii) This facility to reappear under improvement shall be available during the immediately subsequent regular Semester-V and Semester-VI examinations, but within double the duration period.
 - (iv) The performance of a candidate, who appears under this provision and fails to improve, shall be ignored.
- (b)
- (i) The candidate availing of this provision shall be considered to have passed Semester-V and/or VI "under improvement" and this fact shall be recorded on his/her statements of marks and other relevant documents.
 - (ii) The candidate shall be required to surrender the original statement of marks and other relevant documents at the time of receiving the fresh statement of marks in the event of improvement of performance / total score.
 - (iii) A candidate can appear only once under this clause.

9. **Award Grades**

A Grade Certificate shall be issued to all the registered students after every Semester based on the grades earned. The Grade Certificate will display the Course details

(code, title, number of credits, grade secured). Marks awarded in each Course shall be represented in the form of Grades in the grade sheet issued at the end of each Semester.

Letter Grade shall be the index of the performance of students in a said Course, denoted by letters O, A+, A, B+, B, C, P and F, and calculated based on Grade Point and marks obtained for each Course, as shown in the table below:

Letter Grade	Grade Point	Marks %
O (Outstanding)	10	85 - 100
A+ (Excellent)	9	75 - < 85
A (Very Good)	8	65 - < 75
B+ (Good)	7	55 - < 65
B (Above Average)	6	50 - < 55
C (Average)	5	45 - < 50
P (Pass)	4	40 - < 45
F (Fail)	0	0 - < 40
Ab (Absent)	0	----

10. A student shall be required to score a minimum of 'P' grade in ISA. SEE and practical components taken together to pass in a Course in Semesters I to VI.

OC-66.6 Grade Point Average (GPA)

The grade sheet in every semester shall reflect Semester Grade Point Average (SGPA) and Cumulative Grade Point (CGPA). The Final result shall be declared as Final Grade Point Average (FGPA), earned at the end of the Programme, which shall be a measure of overall cumulative performance of a student over Semesters I - VI.

The SGPA/ CGPA / FGPA shall be converted to a Letter Grade, as shown in the table below:

CGPA	Grades
10.0	O (Outstanding)
9.0 - < 10	A+ (Excellent)
8.0 - < 9.0	A (Very Good)
7.0 - < 8.0	B+ (Good)
6.0 - < 7.0	B (Above Average)
5.0 - < 6.0	C (Average)
4.0 - < 5.0	P (Pass)
Less than required credits or CGPA < 4.0	F (Fail)

OA-26 Award of entitlement marks at the University Examinations under the Choice Based Credit System (CBCS) for B.Com (Hons.) Programme.

OA-26.1 SCHEME FOR AWARD OF ENTITLEMENT MARKS.

Candidates who have participated in NCC/NSS/Sports/Cultural events shall

be entitled for the marks as per the following scheme. However, they are not eligible for general grace marks.

- i) Candidates who have been enrolled as member of the NCC and are certified by the Principals of their Colleges/Heads of institutions as having satisfactorily completed a minimum of 75% of the total number of parades during a Semester

OR

- ii) Candidates who have participated in the NSS programme and are certified by the Principals of their colleges/Heads of Institutions as having satisfactorily completed at least 60 hours of social service comprising the time spent in one or more types of projects for during a Semester.

OR

- iii) Candidates who have to their credit participation in cultural events during the academic year/semester as specified below:

A) Cultural Events - At the University Level

- a) All the students who are members of the Winning and Runners-up teams at the Inter-Collegiate level where competitions for team Championship are actually conducted by the University.

- b) In the case of individual events at the Inter-collegiate meets conducted by the University students winning first three places in order of merit.
- B) Cultural Events at the Inter-University Inter-State / (representing the University, Zone or State / National (representing the University, Zone or State) / International (representing the University or State or Nation) Level.
- iv) All the above categories of students shall be entitled to 10 marks under anyone or both of the conditions (a) and (b) mentioned below. for the examination pertaining to the respective Semester.
- a) A candidate who fails to pass in one or more heads of passing for a course shall be awarded entitlement marks to the extent of 5 % of the maximum

marks allotted to the head of passing, subject to a maximum of 5 marks in each course.

- b) The entitlement marks whether allotted or not, fully or partially, under any of the heads of passing shall be shown along with the grand total with appropriate '#' sign.

The benefit of gracing mentioned above shall be given at the respective Semester examinations.

The entitlement marks under this Ordinance shall not be counted for the purpose of placement in the order of merit or award of scholarships, prizes and medals or of other awards. However, such marks can be utilized for award of higher grades.

- C) Level of Participation in the cultural event within the State of Goa:
 1. Entitlement marks may be awarded to the First three prize winners in team as well as individual events organized by the State Government/ Central Government organizations.
 2. To be considered for the award of entitlement marks. at least 10 Institutions should have participated in the event.
 3. The Principals of those colleges whose students have secured 1st, 2nd and 3rd prizes should verify and forward the names of the students to the University for the award of entitlement marks.
 4. The organizing agencies should also forward the names of the students and a list of the participating colleges to the University.

All the above category of students participating in the NCC / NSS, Cultural Events at the University / Inter-University / Interstate / National / International level: (representing the University or State) level shall be entitled, to the gracing of 1% of maximum aggregate marks under any one or more of conditions

(A) to (D) mentioned below, for the examination pertaining for the respective semester/ academic year.

- v) Candidates who are eligible as per University eligibility rules and have to their credit participation in Sports events during the academic year/Semester as specified below:

A) Eligibility

The Candidate (Sportsperson) should be a bona fide student of Goa University or its affiliated college. She/he shall participate in the sports events approved by the Sports Council of Goa University. National Sports Federations having

recognition of the Ministry of Youth Affairs and Sports / Indian Olympic Association / Association of Indian Universities after obtaining prior approval of the respective Principal/Dean / Head of Department. She/he shall be eligible for the Sports Merit Marks only after the completion of her/his performance in the event and the marks so allotted shall be counted for her/his appearance at the respective Semester Examination only. In the event of her/his performance in more than one category/sport, only the highest marks allotted in any one category / sport will be considered.

For the purpose of allotment of marks, sports events shall be divided into the following categories:

Category A Students representing India in the following International events Olympic Games, World Championships, World Cups, Davis Cup, Thomas Cup, Uber Cup, Para Olympic Games, Winter Olympics Games, Champions Trophy, Commonwealth Games, Commonwealth Championships, World University Games, World University Championships, Asian Games (Indoor/Outdoor Games). Asian Cups, Asian Championships, Asian Winter Games, Asian Para Olympics. Wimbledon Championship. US, French & Australia Open Tennis Championships. All England badminton Tournament, Youth Olympic Games.

Category B Students representing India in the following International events/Championships recognized by National Sports Federation which are duly approved by the Ministry of Youth Affairs and Sports/ Indian Olympic Association/Association of Indian Universities. One Day International Cricket Matches, Cricket Test Matches. Commonwealth Youth Games, International Athletic Permit Meet, Asian Youth Games, Asian Martial Art Games, SAF Games, Any Other International Game/Sport recognised by Indian Olympic Association.

Category C Students representing Goa State for National events organised by the Recognised National Federation which are duly approved by the Indian Olympic Association /Association of Indian Universities.

- i) National Games
- ii) National Championships (only one in each recognised discipline to be determined by respective National Federation)
- iii) Federation Cups organised by National Sports Federations recognised by the Government of India and Indian Olympic Association
- iv) National Sports Festivals for Women.

Category D (1) Students representing Goa University in the All India Inter-University Championships, approved by Association of Indian Universities.

Category D (2) Students representing Goa University in Zonal Inter-University Championships, approved by Association of Indian Universities

Category E 1: Students representing the College in the Inter-Collegiate tournaments as approved by the Sports Council and organised by Goa University.

Category E 2 : Students eligible as per eligibility rules of Goa University and participating in State Championship recognized by Sports Authority of Goa in disciplines that are not in the list of annual Intercollegiate Championships organized by Goa University

- A Student shall have to attend a minimum of ten practice sessions consisting of two hours each, organized by the College/University in the form of inter class/intra mural competition/coaching in order to be eligible for participation / selection at inter college championships.
- B Allotment of Sports Merit Marks to Categories Students participating in sports shall be eligible for entitlement marks as per the table given below:

Category	Participation	Winner/ Gold Medal	Runners- up/ Silver Medal	Semi finalist/ Bronze Medal
A	28	28+24=52	28+22=50	28+20=48
B	26	26+22=48	26+20=46	26+18=44
C	16	16+20=36	16+16=32	16+14=30
D1	20	20+16=36	20+12=32	20+10=30
D2	16	16+12=28	16+08=24	16+06=22
E 1 & E 2	10	10+06=16	10+04=14	10+02=12

- C (i) Sports Merit Marks allotted to a student passing on her/his own merit shall be indicated separately in the mark sheet and shall be counted for the purpose of higher grades, class, honours or distinction. However, unless otherwise eligible, the same shall not be counted for the purpose of obtaining any University scholarship, prizes, medals or placement in order of merit/rank for the said exam.
- (ii) A student shall be eligible for the Sports Merit Marks in a particular course, provided that she/he shall have obtained a minimum of 50% marks required to pass/claim exemption in that Paper/Subject. In the event of the student being unable to utilise the Sports Merit Marks the

same can be carried forward to the subsequent appearance of the same examination.

- (iii) In case of a student failing in a particular course(s), whether in theory or practical or both, the Sports Merit Marks shall be added to that course(s) as per (ii) above and indicated by a hash (#) tag. Balance marks, if any, shall be shown separately in the statement of marks.
- (iv) The entitlement marks on account of participation in sports shall be awarded at the examination conducted at the end of the Semester during which the student is eligible for such marks.

N.B.

- (a) The marks awarded under this scheme shall be shown separately in the candidate's statement of marks.
- (b) The benefit envisaged in the above clauses shall be made available to students on their producing the necessary certificate.
- (c) If the percentage of the entitlement marks calculated /arrived at, comes to decimal of 0.5 and above then it shall be rounded to the nearest higher whole number.
- (d) A student participating in Sports / NCC / NSS / Cultural activities shall be eligible for the award of entitlement marks under only one category in whichever she/ he scores the highest.

OA-26.2

Eligibility for awards:

- i) A candidate who has been awarded marks in any head/heads/subject(s) for an examination under this Ordinance, shall not be eligible for any University scholarships, prizes, medals, placement in order of merit for the said examination unless she/he is eligible to it even otherwise.
- ii) The unutilized Entitlement Marks obtained for NCC /NSS/ Sports / Cultural activity be carried forward to the subsequent appearance of the same examination.

OA-26.3

Award of credits and grades under Skill Enhancement Courses for NCC/ NSS/Cultural activities/ Sports:

OA-26.3.1: Entitlement marks allotted per semester (or participation at various levels and for their achievement:

(A) NCC :

Sr. No.	Nature and Level of Participation/Achievement	Entitlement Marks / Semester
1	Regular Participation in NCC (as in OA - XX. 1(IV) above)	10
2	ATC	5
3	NIC (National Integration Camp 10 Days)	10
4	Independence Day Camp	10
5	Tal Sena Camp (Group)	5
6	Tal Sena Camp	10
7	B Certificate	10
8	C Certificate	15
9	Pre-RD (Group) (10 days)	5
10	Pre-RD (Directorate) (10 days)	10
11	RD Parade at New Delhi	35
12	Youth Exchange Programme (YEP at the International Level (In addition to the RD Parade marks)	15
13	Any Camp attended outside Goa (Group Level)	5
14	Any Camp attended outside Goa (Directorate Level)	10
15	Any Camp that is of Inter-Group Competition (IGC)	15

(B) NCC :

Sr. No.	Nature and Level of Participation/Achievement	Entitlement Marks / Semester
1	Regular Participation in NSS (as in OA - XX. 1(IV) above)	10
2	NSS Special Camp (7 days)	5
3	National Integration Camp (6 Days)	5
4	Pre-RD (10 days)	5
5	Adventure Camps (8 days)	5
6	National Youth Convention (6 days)	5
7	Best all - round NSS Volunteer of the College for the year	5
8	Indira Gandhi Awardee	10
9	Participation at RD Camp (one month)	10

10	Participation at International Event such as International YouthExchange Programme (6 days)	10
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OA-26.3.2

Award of Credits for Skill Enhancement Course (SEC) and Grades:

The marks awarded as shown above shall cumulate (after subtracting the marks utilized for passing, if any) till the end of Semester II. If the candidate, wishes to utilise these marks for claiming a Skill Enhancement Course (SEC) in Semester III, then she/he shall inform it in writing to the Principal of the College (at the beginning of Semester III The candidate shall be given credits in lieu of a regular SEC for NCC/NSS/Cultural activities/Sports at the end of Semester III by considering the marks accumulated till the end of Semester III for the particular activity. These accumulated marks shall be used for calculating the grade as per OC-66.5.9. If the candidate wishes to claim the credits for Semester IV, she/he shall inform It in writing to the Principal of the College at the beginning of Semester IV The candidate will be given credits III lieu of a regular SEC for NCC/NSS/Cultural activities/Sports at the end of Semester IV by considering the marks accumulated till the end of Semester IV for the particular activity. This option is available to B.Sc. [not for B.Sc. (Hons.)] students during Semesters V and VI also. following the same principle detailed above. However, they can exercise this option only once (i.e Semester III/IV//VI). These accumulated marks shall be used for calculatuig the grade as per OC-66.5.9. For this purpose, any marks accumulated beyond 100 sha!! not be considered, nor carried forward. However marks obtained durins, subsequent Semesters shall accumulate.

If a candidate does not wish to claim Credits for her/his accumulated entitlement marks, the marks shall continue to accumulate till the end of Semester VI (either without utilising or after partially being utilised) These cumulative marks shall be shown separately With a # mark in each Semester. At the time of candidate fulfilling the minimum credits for the programme these marks shall be converted into GPA and added to the CGPA to arrive at the FGPA using an appropriate conversion formula.

